



FORWARD PLAN

13 March 2010 - 14 July 2010

Produced By:

**Democratic Services
City of York Council
Guildhall
York
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EXECUTIVE FORWARD PLAN

What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated fortnightly on or around the 14th and 28th of each month and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

What information does the Forward Plan contain?

Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What background documents are available
- What consultation will be undertaken prior to a decision being made
- Who you can make representation to, and how
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The implications and level of risk to the Council should the recommendations within the report be accepted
- The wards which will be affected by any decision taken

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551088

EXECUTIVE FORWARD PLAN
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FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 16/03/10

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Review of Flood Defence Trial in Clementhorpe

Description: Purpose of report: To advise Members on the progress made with the trial use of the AquabARRIER flood defence system in Clementhorpe. The decision will effect the actions in the Council's Emergency Flood Plan and how support would be given to Clementhorpe in subsequent flood events.

Members are asked to: To provide guidance on the future response to flooding from the River Ouse in the Clementhorpe area.

Report brought forward to 16 March Executive as requested.

Wards Affected:

Report Writer: Ray Chaplin **Deadline for Report:** 04/03/10

Lead Member: Councillor Andrew Waller

Lead Director: Director of City Strategy

Contact Details: Ray Chaplin

ray.chaplin@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Review of Flood Defence Trial in Clementhorpe

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 22/03/10

Internal Clearance Process

Pre-Decision

By Chief Officers at QCG (No meeting - Circulation Deadline only) on: 25/02/10

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 16/03/10

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Cycling City York - Progress Report

Description: Purpose of report: To inform all Members of the progress of the Cycling City York programme and looking ahead to this next year as requested at the meeting of the Executive in September 2009.

Members are asked to: To note the content of the report and continue to support this initiative.

Report brought forward to 16th March Executive as requested.

Wards Affected:

Report Writer: Graham Titchener **Deadline for Report:** 04/03/10

Lead Member: Councillor Steve Galloway

Lead Director: Director of City Strategy

Contact Details: Graham Titchener

graham.titchener@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Cycling City York - Progress Report

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 22/03/10

Internal Clearance Process

Pre-Decision

By Chief Officers at QCG (No meeting - **on:** 25/02/10
Circulation Deadline
only)

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 16/03/10

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: 10:10 Campaign and Sustainability Update

Description: Purpose of report: Outline the 10:10 campaign, identify planning projects, resources and timescales for implementation of the campaign across CYC directorates. Update members on key sustainability projects, including the Climate Change Framework and Action Plan.

Members are asked to: Note the campaign and proposed projects that will enable the council to achieve the aims of the 10:10 campaign. Note progress of key sustainability projects being carried out across CYC and across York.

Wards Affected:

Report Writer: Jacquie Warren **Deadline for Report:** 04/03/10

Lead Member: Councillor Steve Galloway

Lead Director: Director of City Strategy

Contact Details: Jacquie Warren

jacqueline.warren@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**

monitoring required

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for 10:10 Campaign and Sustainability Update

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 22/03/10

Internal Clearance Process

Pre-Decision

By Chief Officers at QCG (No meeting - on: 25/02/10
Circulation Deadline
only)

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Children & Young People's Services

Meeting Date: 16/03/10 **Keyword:** Education;

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Appointments of Local Authority School Governors

Description: Purpose of report: · This report provides information about the current position with regard to vacancies for LA seats on governing bodies, lists current nominations for those vacancies and requests the appointment, or re-appointment, of the listed nominees· The affect of making these appointments will be greater effectiveness and efficiency of school governing bodies in discharging their statutory duties.· Effects will be seen immediately after appointment as nominees take up their governor roles.

Members are asked to: agree the appointment of new LA governor nominees; and to agree the reappointment of existing governors whose terms of office are ending or have ended and who would like to stand for a further term of office

Wards Affected: All Wards;

Report Writer: Sue Pagliaro **Deadline for Report:** 23/02/10

Lead Member: Councillor Carol Runciman

Lead Director: Director of Learning, Culture & Children's Services

Contact Details: Sue Pagliaro

sue.pagliaro@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Appointments of Local Authority School Governors

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 22/03/10

Internal Clearance Process

Pre-Decision
By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Children & Young People's Services

Meeting Date: 16/03/10 **Keyword:** Education;

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Early years single funding formula - consultation responses

Description: Purpose of report: This report considers the responses received from schools and private, voluntary and independent (PVI) providers to the consultation document approved by the Executive Member in September 2009. The report also now reflects on the recent announcement by the DCSF to delay the statutory deadline for implementation of the new formula to April 2011.

Members are asked to: The Executive Member will be asked to approve the new single funding formula and decide whether to delay implementation until April 2011.

Wards Affected: All Wards;

Report Writer: Richard Hartle **Deadline for Report:** 02/03/10

Lead Member: Councillor Carol Runciman

Lead Director: Director of Learning, Culture & Children's Services

Contact Details: Richard Hartle

richard.hartle@york.gov.uk

Implications Financial

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Early years single funding formula - consultation responses

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 22/03/10

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Children & Young People's Services

Meeting Date: 16/03/10 **Keyword:** Education;

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Capital Programme Progress Report

Description: Purpose of report: To advise the Executive Member of progress with key schemes in the capital programme for services for Children and Young People, and to seek approval for specific schemes to go forward funded by DCSF Targeted capital grant 2010/11.

Members are asked to Note progress on key capital schemes and to approve new schemes proposed for 2010/11.

Wards Affected: All Wards;

Report Writer: Mike Barugh, **Deadline for Report:** 02/03/10
Maggie Tansley

Lead Member: Councillor Carol Runciman

Lead Director: Director of Learning, Culture & Children's Services

Contact Details: Mike Barugh, Maggie Tansley, Head of Planning & Resources

mike.barugh@york.gov.uk, maggie.tansley@york.gov.uk

Implications Financial

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Capital Programme Progress Report

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 22/03/10

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Children & Young People's Services

Meeting Date: 16/03/10 **Keyword:** Education;

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Parent Support Advisers – Update

Description: Purpose of report: The report will update members on the progress of the Parent Support Adviser Pilot in York. The DCSF are funding the national roll out of parent support by committing resources distributed as part of Extended Services funding. Three Parent Support Advisers who have commenced work with specific schools in the city. The impact of these roles is being carefully measured to build a persuasive case to encourage headteachers to 'buy back' in as soon as possible.

Members are asked to: To note the progress on preparation of the Parent Support Advisers in their role and to receive early findings on the impact being made.

Wards Affected: Westfield Ward; Acomb Ward; Clifton Ward; Derwent Ward; Dringhouses & Woodthorpe Ward; Heworth Ward; Hull Road Ward; Huntington & New Earswick Ward; Osbaldwick Ward;

Report Writer: Barbara Mands **Deadline for Report:** 02/03/10

Lead Member: Councillor Carol Runciman

Lead Director: Director of Learning, Culture & Children's Services

Contact Details: Barbara Mands, Acting Deputy Head of Service & Policy & Planning Manager

barbara.mands@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Parent Support Advisers – Update

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 22/03/10

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Children & Young People's Services

Meeting Date: 16/03/10 **Keyword:** Education;

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: 'Me Too' Activity Subsidy – Update on Progress

Description: Purpose of report: The report will update members on the progress of the 'Me Too' Activity Subsidy York. City of York received a new stream of government funding to pass on directly to a cluster of schools. The pilot cluster are now delivering activities and further national funding is being made available from April 10 to August 2011 to roll out 'Me Too' across the City. This report will also inform members about plans for a wider roll-out.

Members are asked to: To note the progress of the pilot cluster in delivering 'Me Too' and preparations for a launch of the subsidy across the city in April 2010.

Wards Affected: All Wards;

Report Writer: Barbara Mands **Deadline for Report:** 02/03/10
Lead Member: Councillor Carol Runciman
Lead Director: Director of Learning, Culture & Children's Services
Contact Details: Barbara Mands, Acting Deputy Head of Service & Policy & Planning Manager

barbara.mands@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: N/A

Process: Schools in the pilot cluster are expected to consult with their pupils to ascertain activities that the target group and the school population in general would like to have available. Such consultation needs then to identify any unmet needs and barriers to participation, with a view to commissioning new services where this is appropriate.

Consultees: N/A

Background Documents: Committee Report for 'Me Too' Activity Subsidy – Update on Progress

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 22/03/10

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Adult Social Services

Meeting Date: 23/03/10 **Keyword:** Housing;

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Former Tenant Arrears over £2k recommended for Write off

Description: Purpose of report: Will count against the bad debt provision on HRA. Individual debts written off close rent accounts.

Wards Affected: Members are asked to: Agree write off of former tenant arrears.
All Wards;

Report Writer: Denis Southall **Deadline for Report:** 09/03/10

Lead Member: Councillor Jonathan Morley

Lead Director: Director of Housing and Adult Social Services

Contact Details: Denis Southall

denis.southall@york.gov.uk

Implications Financial

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: By email to Denis Southall.

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Former Tenant Arrears over £2k recommended for Write off

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 22/02/10

Internal Clearance Process

Pre-Decision

By Chief Officers at _____ on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Neighbourhood Services

Meeting Date: 24/03/10

Keyword: Transport; Environment;
Property; Legal; Budget;
People and organisations;
Business and industry; Life in
the community; Leisure and
culture; Transport and
infrastructure; Be significant
interms of its effects on
communities;

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Updates and recommendations for Highway Drainage schemes
2009/10

Description: Purpose of report: To inform Members and members of the public
where works have/are taking place.

Members are asked to: Approve the actions taken in 2009/10 and
agree to the proposals for 2010/11

Wards Affected: All Wards;

Report Writer: Andy Binner

Deadline for Report: 10/03/10

Lead Member: Councillor Ann Reid

Lead Director: Director of Neighbourhood Services

Contact Details: Andy Binner

Implications Legal

Level of Risk: 04-08 Regular
monitoring required

Reason Key: It is significant in terms of
its effect on communities

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Updates and recommendations for
Highway Drainage schemes 2009/10

Call-In

If this item is called-in either pre or post decision, it will 08/02/10
be considered by Scrutiny Management Committee on:

Internal Clearance Process

Pre-Decision
By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Neighbourhood Services

Meeting Date: 24/03/10

Keyword: Health; Crime & Disorder;
Environment; Legal; Life in
the community; Health, well-
being and care;

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Update of the Environmental Health, Trading Standards and
Licensing Services Enforcement Policy.

Description: Purpose of report: To update the enforcement policy for
environmental health, trading standards and licensing services to
include financial investigations under the Proceeds of Crime Act.

Members are asked to: Approve the amended policy.

Wards Affected: All Wards;

Report Writer: Colin Rumford

Deadline for Report: 10/03/10

Lead Member: Councillor Ann Reid

Lead Director: Director of Neighbourhood Services

Contact Details: Colin Rumford

colin.rumford@york.gov.uk

Implications C&C

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Update of the Environmental
Health, Trading Standards and Licensing Services
Enforcement Policy.

Call-In

If this item is called-in either pre or post decision, it will 06/04/10
be considered by Scrutiny Management Committee on:

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Neighbourhood Services

Meeting Date: 24/03/10

Keyword: Transport and infrastructure;
Environment; Budget;
Economics and finance;

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Neighbourhood Services Capital monitoring update

Description: Purpose of report: To update Exec member on the capital position of the portfolio.

Members are asked to: Note the update.

Wards Affected: All Wards;

Report Writer: Rachel Harrison

Deadline for Report: 10/03/10

Lead Member: Councillor Ann Reid

Lead Director: Director of Neighbourhood Services

Contact Details: Rachel Harrison, Management Accountant

rachel.harrison@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: N/A

Process: N/A

Consultees:

Background Documents: Committee Report for Neighbourhood Services Capital monitoring update

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 22/02/10

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 30/03/10

Keyword: Policy Framework;

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Information Governance Policy & Strategy 2010

Description:

Purpose of report: For information at: Review and update of the 2007 strategy taking account of new guidance and internal developments.

Salient points are: No Request of additional resources. Service by service review is the strategy. LGA backing. Internal drivers are HQ move and More for York .

Members are asked to: Support the strategy that CMT has adopted, which will improve service delivery, enhance information governance and reduce financial and reputation risk to the council

Wards Affected: All Wards;

Report Writer: Robert Beane

Deadline for Report: 04/03/10

Lead Member: Councillor Richard Moore

Lead Director: Director of Resources

Contact Details: Robert Beane

robert.beane@york.gov.uk

Implications Legal

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations: N/A

Process: N/A

Consultees: Directors

Background Documents: Committee Report for Information Governance Policy & Strategy 2010

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 22/03/10

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT

on: 02/12/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 30/03/10

Keyword: Be significant in terms of its effects on communities;

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Minutes of Working Groups

Description: Purpose of Report: This report presents the minutes of recent meetings of the Young People's Working Group, the LDF Working Group and the Social Inclusion Working Group and asks Members to consider the advice given by the Groups in their capacity as advisory bodies to the Executive.

Members are asked to: Note the minutes and to decide whether they wish to approve the specific recommendations made by the Working Groups, and /or respond to any of the advice offered by the Working Groups.

Wards Affected:

Report Writer: Jayne Carr

Deadline for Report: 16/03/10

Lead Member: Leader

Lead Director: Chief Executive

Contact Details: Jayne Carr, Democracy Officer

jayne.carr@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key: It is significant in terms of its effect on communities

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Minutes of Working Groups

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/04/10

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 30/03/10

Keyword: Policy Framework;

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Corporate Strategy 2009 - 12 Annual Refresh

Description: Purpose of report: To present the Corporate Strategy which has been refreshed to update the 1 year milestones.

Members are asked to: To consider and agree the refreshed Corporate Strategy.

Wards Affected: All Wards;

Report Writer: Marilyn Summers **Deadline for Report:** 18/03/10

Lead Member: Councillor Richard Moore

Lead Director: Director of Resources

Contact Details: Marilyn Summers

marilyn.summers@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Marilyn Summers

Process: N/A

Consultees: Corporate Leadership Group and Corporate Management Team

Background Documents: Committee Report for Corporate Strategy 2009 - 12 Annual Refresh

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/04/10

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT on: 17/02/10

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 30/03/10

Keyword: Education;

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: School Meal Tender Process - Selection of a preferred supplier

Description: Purpose of report: If members agree with the officers' decisions, all schools that have stated that they wish to be involved in the tender will be affected as this will decide which supplier is to provide catering to these schools until at least 2015. If a different supplier is selected to the current incumbent supplier there will be TUPE issues to resolve before the contract commences in September 2010. The intention is that the new supplier will be providing school meals from September 2010. Due to the lead in time with the new supplier a decision, at this EXEC, needs to be made as to which supplier is selected to provide school meals from September 2010. The resulting effects will be seen by the pupils in September 2010. CYC, school staff, and, if applicable, any staff that are involved in TUPE will see the effects earlier as the selected supplier will be required to start implementing the contract before the start of the contract in September 2010.

Members are asked to: Review the evaluation outcome of the school meal tender and then make a decision as to the preferred supplier to award the contract to.

Wards Affected: All Wards;

Report Writer: Maggie Tansley **Deadline for Report:** 18/03/10

Lead Member: Councillor Carol Runciman

Lead Director: Director of Learning, Culture & Children's Services

Contact Details: Maggie Tansley, Head of Planning & Resources

maggie.tansley@york.gov.uk

Implications: Financial

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for School Meal Tender Process - Selection of a preferred supplier

Call-In

If this item is called-in either pre or post decision, it will 07/04/10

be considered by Scrutiny Management Committee on:

Internal Clearance Process

Pre-Decision

By Chief Officers at QCG (No meeting - Circulation Deadline only) on: 25/03/10

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 30/03/10

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: York Northwest Progress Report and Next Steps

Description: Purpose of report: Following the suspension of the competitive dialogue process by the York Central Consortium, the report updates Members on progress with York Northwest and the outcome of the joint review of the work carried out. A report will be taken to the LDF Working Group prior to this meeting and any comments made will be appended to this report. The report outlines a revised approach to the delivery of York Northwest and the implications of this on the Local Development Scheme (LDS). A further report will subsequently be brought to Members on wider issues and revisions relating to the LDS.

Members are asked to: The report will ask Members to agree a revised planning approach, timescales for delivery and to revise the LDS Project Plan accordingly. Members will also be asked to agree in principle the council taking a promotional lead to deliver York Central including investigation of alternative development/partnership delivery arrangements.

Wards Affected:

Report Writer: Sue Houghton **Deadline for Report:** 18/03/10

Lead Member: Councillor Steve Galloway

Lead Director: Director of City Strategy

Contact Details: Sue Houghton

sue.houghton@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for York Northwest Progress Report and Next Steps

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/04/10

Internal Clearance Process

Pre-Decision

By Chief Officers at QCG (No meeting - Circulation Deadline only) on: 25/03/10

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 30/03/10

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Safety Camera Feasibility Report

Description: Purpose of report: The report provides an update on the feasibility study undertaken through the 95 Alive casualty reduction partnership in relation to the introduction of safety cameras across North Yorkshire. The report highlights the basis on which a scheme might be implemented, indicative costs of implementation and further work to be undertaken.

Members are asked to: Note the progress so far and support the recommendation.

Wards Affected:

Report Writer: Trish Hirst

Deadline for Report: 18/03/10

Lead Member: Councillor Steve Galloway

Lead Director: Director of City Strategy

Contact Details: Trish Hirst

Implications

Level of Risk: 04-08 Regular
monitoring required

Reason Key:

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Safety Camera Feasibility Report

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/04/10

Internal Clearance Process

Pre-Decision

By Chief Officers at QCG (No meeting - Circulation Deadline only) *on:* 11/03/10

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 30/03/10

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Traffic Arrangements at York Railway Station

Description: Purpose of report: To advise Members on the progress made with investigations at York Rail Station not the traffic congestion and access issues raised in the motion to full Council on 2 April 2009.

Members are asked to: To provide guidance on the future response in dealing with issues that may be identified.

Wards Affected:

Report Writer: Ray Chaplin **Deadline for Report:** 18/03/10

Lead Member: Councillor Steve Galloway

Lead Director: Director of City Strategy

Contact Details: Ray Chaplin

ray.chaplin@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Traffic Arrangements at York Railway Station

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/04/10

Internal Clearance Process

Pre-Decision

By Chief Officers at QCG (No meeting - Circulation Deadline only) on: 11/03/10

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 30/03/10

Keyword: Transport; Be significant
interms of its effects on
communities;

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Public Reporting of Enquiries and Replies Made Under The
Freedom Of Information Act

Description: Purpose of report: Decide what should be published.

Wards Affected: Members are asked to: Choose an option.
All Wards;

Report Writer: Robert Beane **Deadline for Report:** 18/03/10

Lead Member: Councillor Richard Moore

Lead Director: Director of Resources

Contact Details: Robert Beane

robert.beane@york.gov.uk

Implications M&C

Level of Risk: 01-03 Acceptable **Reason Key:** It is significant in terms of
its effect on communities

Making Representations: None

Process: N/A

Consultees: internal

Background Documents: Committee Report for Public REeporting of Enquiries and
Replies Made Under The Freedom Of Information Act

Call-In

If this item is called-in either pre or post decision, it will 07/04/10
be considered by Scrutiny Management Committee on:

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT on: 24/03/10

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for City Strategy

Meeting Date: 06/04/10

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Update on Adoption of Highways in new developments

Description: Purpose of report: This is an interim progress report which sets out what highway adoptions have been completed and the current work programme/site activity. Additionally the report will comment on feedback from other local authorities and arrangements for a developer forum.

Members are asked to: Note the review of progress/current work programme and consider the options for improving service delivery/resources.

Wards Affected:

Report Writer: Richard Bogg **Deadline for Report:** 19/03/10

Lead Member: Councillor Steve Galloway

Lead Director: Director of City Strategy

Contact Details: Richard Bogg

richard.bogg@york.gov.uk

Implications Highways

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Update on Adoption of Highways in new developments

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 19/04/10

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for City Strategy

Meeting Date: 06/04/10 **Keyword:** Transport and infrastructure;

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: 20 mph Speed Limit Petitions

Description: Purpose of report: A number of petitions have been received requesting the introduction of 20mph speed limits (without traffic calming). The report provides a response to those requests in relation to how they have been prioritised against all the requests and petitions that have been received. The report also provides an update on progress made towards the prioritisation of all the various requests and petitions for 20mph on residential streets across the city.

Members are asked to: Members will be asked to note the progress on prioritisation and approve the recommendations in relation to the petition requests.

Wards Affected:

Report Writer: Ruth Stephenson **Deadline for Report:** 19/03/10

Lead Member: Councillor Steve Galloway

Lead Director: Director of City Strategy

Contact Details: Ruth Stephenson

ruth.stephenson@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for 20 mph Speed Limit Petitions

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 19/04/10

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for City Strategy

Meeting Date: 06/04/10

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Proposed Narrow Cycle Lane Trial - Museum Street/Lendal Bridge & Gillygate

Description: Purpose of report: The report highlights the difficulties that cyclists currently encounter on these narrow city centre streets where queuing traffic often obstructs their progress, and examines options for providing cycling facilities that would encourage drivers to position their vehicles away from the kerb edge, thereby leaving gaps for cyclists to bypass queuing traffic.

Members are asked to: Consider detailed scheme proposals, consultation feedback, and an Officer recommendation on progressing the proposed trial.

Wards Affected:

Report Writer: Jon Pickles

Deadline for Report: 19/03/10

Lead Member: Councillor Steve Galloway

Lead Director: Director of City Strategy

Contact Details: Jon Pickles, Highway Safety Engineer (Transport & Safety)

jonathan.pickles@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Proposed Narrow Cycle Lane Trial - Museum Street/Lendal Bridge & Gillygate

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 19/04/10

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Children & Young People's Services

Meeting Date: 13/04/10 **Keyword:** Education;

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: New Business Model for the Peripatetic Music Service

Description: Purpose of report: To set out a new Business Model for the Peripatetic Music Service. This will introduce new terms and conditions for all teachers in the service from September 2010, as well as new patterns of service delivery to schools and to members of the public.

Wards Affected: Members are asked to: To agree the new business model.
All Wards;

Report Writer: Gill Cooper **Deadline for Report:** 26/03/10

Lead Member: Councillor Carol Runciman

Lead Director: Director of Learning, Culture & Children's Services

Contact Details: Gill Cooper, Head of Arts Services

gill.cooper@york.gov.uk

Implications Financial

Level of Risk: 16-20 Action plan required **Reason Key:**

Making Representations: N/A

Process: Consultation will follow statutory requirements with staff and trade unions. Consultation has taken place with schools through a 'key issue' paper in Autumn 2009

Consultees: N/A

Background Documents: Committee Report for New Business Model for the Peripatetic Music Service

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 19/04/10

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:



FORWARD PLAN ITEM

Meeting: Executive Member for Children & Young People's Services

Meeting Date: 13/04/10 **Keyword:** Education; Life in the community;

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Youth Community Action Pilot Grant Fund - Round One

Description: Purpose of report: The purpose of the report is to provide a summary of the Youth Community Action Pilot Grant Fund with the aim of gaining members approval on grants to be awarded to organisations in Round One of this fund. Due to the timescale of Round One, the recommendations on who will be awarded a grant will not be available in the report, but will be tabled on the day of the meeting. If the grants are approved, payments will be made to organisations as soon as possible, in order for young people's volunteering activities to take place during the Summer Term 2010 onwards.

Members are asked to: To approve the recommendations made by the Youth Community Action Pilot Grant Fund's decision panel as to which organisations should receive funding in Round One.

Wards Affected: All Wards;

Report Writer: Paul Murphy **Deadline for Report:** 26/03/10

Lead Member: Councillor Carol Runciman

Lead Director: Director of Learning, Culture & Children's Services

Contact Details: Paul Murphy, Assistant Director (Partnerships & Early Intervention), LCCS Director & Ads, LCCS

paul.murphy@york.gov.uk

Implications Equalities

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for York Youth Community Action Pilot Grant Fund - Round One

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 19/04/10

Internal Clearance Process

Pre-Decision

By Chief Officers at _____ *on:* _____

By Political Group Leaders on: _____

By Strategic Policy Panel (if required) on: _____

Post-Decision

By Strategic Policy Panel (if Required) on: _____

FORWARD PLAN ITEM

Meeting: Executive Member for Children & Young People's Services

Meeting Date: 13/04/10 **Keyword:** Education;

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Proposed Admission Arrangements for Primary and Secondary Schools in York for September 2011

Description: Purpose of report: The CYC admissions policy including oversubscription criteria used for allocating primary and secondary school places across community and voluntary controlled schools in the City. Also the number of pupils each school will take in September 2011, Arrangements have to be agreed by 15 April 2010 (statutory timescale), Resulting effects will be seen in September 2011

Wards Affected: Members are asked to: Approve the CYC admissions arrangements for the September 2011
All Wards;

Report Writer: Kevin Hall **Deadline for Report:** 26/03/10

Lead Member: Councillor Carol Runciman

Lead Director: Director of Learning, Culture & Children's Services

Contact Details: Kevin Hall

kevin.hall@york.gov.uk

Implications Equalities

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Proposed admission arrangements for primary and secondary schools in York for September 2011

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 19/04/10

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Leisure, Culture & Social Inclusion

Meeting Date: 13/04/10 **Keyword:** Leisure and culture;

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Events protocol

Description: Purpose of report: To agree a revised events protocol for the Council's land.

Members are asked to: To agree a revised events protocol for the Council's land.

Wards Affected: All Wards;

Report Writer: Gill Cooper **Deadline for Report:** 26/03/10

Lead Member: Councillor Nigel Ayre

Lead Director: Director of Learning, Culture & Children's Services

Contact Details: Gill Cooper, Head of Arts Services

gill.cooper@york.gov.uk

Implications Financial

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Events protocol

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 19/04/10

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Leisure, Culture & Social Inclusion

Meeting Date: 13/04/10 **Keyword:** Leisure and culture;

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Mystery Plays

Description: Purpose of report: To agree a new plan for delivering the York Mystery Plays in 2012.

Members are asked to: To agree a new plan for delivering the York Mystery Plays in 2012.

Wards Affected: All Wards;

Report Writer: Gill Cooper **Deadline for Report:** 26/03/10

Lead Member: Councillor Nigel Ayre

Lead Director: Director of Learning, Culture & Children's Services

Contact Details: Gill Cooper, Head of Arts Services

gill.cooper@york.gov.uk

Implications Financial

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for York Mystery Plays

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 19/04/10

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Corporate Services

Meeting Date: 20/04/10

Keyword: Budget;

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Accounts Submitted for Write Off

Description: Purpose of report: The Executive Member is asked to note uncollectable debts that have been written off under delegated powers.

Members are asked to: Consider writing off sums that exceed the delegated authority.

Wards Affected:

Report Writer: David Walker

Deadline for Report: 06/04/10

Lead Member: Councillor Richard Moore

Lead Director: Director of Resources

Contact Details: David Walker

david.walker@york.gov.uk

Implications: Financial

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Accounts Submitted for Write Off

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 06/04/10

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 27/04/10

Keyword: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Housing; Adult Social Care; Health; Transport; Education; Service Monitoring; Environment; Policy Framework; Property; Budget; Employment, jobs and careers; Government, politics and public administration; Information and communication; Economics and finance; People and organisations; Science, technology and innovation; Life in the community; Leisure and culture; Health, well-being and care; Transport and infrastructure; Education and skills;

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: More for York Update - Spring 2010

Description: Purpose of report: To update members on revised governance and delivery arrangements for the More for York Programme, to get Member agreement to Finance and Children's Social Care blueprints.

Members are asked to: Note progress and agree blueprints.

Wards Affected: All Wards;

Report Writer: Tracey Carter

Deadline for Report: 18/03/10

Lead Member: Councillor Richard Moore

Lead Director: Director of Resources

Contact Details: Tracey Carter

tracey.carter@york.gov.uk

Implications Equalities

Level of Risk: 21-25 Register as corporate risk

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard

to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: N/A

Process: N/A

Consultees:

Background Documents: Committee Report for Mor for Yor Update - Spring 2010

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/04/10

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT on: 17/03/10

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 11/05/10

Keyword: Be significant in terms of its effects on communities;

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Minutes of Working Groups

Description: Purpose of Report: This report presents the minutes of recent meetings of the Young People's Working Group, the LDF Working Group and the Social Inclusion Working Group and asks Members to consider the advice given by the Groups in their capacity as advisory bodies to the Executive.

Members are asked to: Note the minutes and to decide whether they wish to approve the specific recommendations made by the Working Groups, and /or respond to any of the advice offered by the Working Groups.

Wards Affected:

Report Writer: Jayne Carr

Deadline for Report: 26/04/10

Lead Member: Leader

Lead Director: Chief Executive

Contact Details: Jayne Carr, Democracy Officer

jayne.carr@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key: It is significant in terms of its effect on communities

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Minutes for Working Groups

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 17/05/10

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 06/07/10

Keyword: Leisure and culture;

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Barbican Update

Description: Purpose of report: To update members on progress in identifying a development partner for the Barbican Auditorium.

Members are asked to: Note the Barbican progress and recommendations.

Wards Affected: All Wards;

Report Writer: Pete Dwyer

Deadline for Report: 24/06/10

Lead Member: Councillor Nigel Ayre

Lead Director: Director of Learning, Culture & Children's Services

Contact Details: Pete Dwyer

Pete.Dwyer@york.gov.uk

Implications: Financial

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations: N/A

Process: N/A

Consultees:

Background Documents: Committee Report for Barbican Update

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 12/07/10

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT on: 28/04/10

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on: